



MERIDIAN TECHNOLOGY CENTER

March 4, 2024

FINAL AGENDA

TO: Meridian Technology Center Board of Education

FROM: Doug Major, Superintendent/CEO

SUBJECT: Regular Monthly Board Meeting, 12:00 p.m., Tuesday, March 5, 2024, Room A101, Meridian Technology Center, 1312 South Sangre Road, Stillwater, Oklahoma.

The Board will meet for training in A101 at 9:30 a.m. and a snack lunch in Room B105 at 11:00 a.m. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the board of education meeting.

1. Call to order, roll call, and establish a quorum
2. Pledge of Allegiance by Brett Enmeier
3. Introduction of those present (President will ask the audience to introduce themselves)
4. Reports, Presentations, and Comments from the Audience (as per Policy B-109-A)
 - A. Representative from Kerry John Patten, CPA to review the Annual Financial Report, July 1, 2022- June 30, 2023 via teleconference.
5. Superintendent's Reports and Anticipated Discussion by Board and Staff
6. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Minutes of the February 6, 2024, meeting of the Board of Education
- B. Encumbrances for FY24
GF: 40006; 41373; 41479-41621; 70434; 70619; 70699-70769
- C. Budget to Actual Comparison
- D. Revenue Report
- E. Treasurer's Report
- F. Market Value of Pledged Securities Report
- G. Activity Fund Report ending February 29, 2024

1312 South Sangre Road
Stillwater, Oklahoma 74074-1899

Tel: (405) 377-3333
Fax: (405) 377-9604

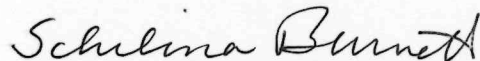
www.meridiantech.edu

- H. Declare property as Surplus as indicated on Attachment A
 - I. Continuation of clinical agreement with Linwood Village Nursing and Retirement beginning Marcy 1, 2024 through June 30, 2027, or to be auto renewed thereafter
 - J. Addendum to original contract with The Gooden Group, Inc. for the term of July 1, 2023 - June 30, 2024
 - K. ADPC Software License and Support Agreement for Fiscal Year 2025
7. Action to be considered:
- A. Discussion and vote to accept the FY23 Annual Financial Report July 1, 2022 – June 30, 2023 conducted by Kerry John Patten, C.P.A.
 - B. Discussion and vote to approve a public expense of \$4,167.41 to Teacher's Retirement System.
 - C. Discussion and vote to approve or disapprove authorizing the Superintendent/CEO to seek bids for the 2024 Paint Project
 - D. Discussion and vote to approve or disapprove authorizing the Superintendent/CEO to seek bids for one 2026 Conventional Type School Bus.
 - E. Discussion and vote to approve or disapprove revisions to policy I-445A, Administering Medication to Minor Students and new policy I462-A, Prohibition on Race and Sex Discrimination in Curriculum and Instruction
8. Proposed Executive Session to discuss the following:
- A. Employment, hiring, appointment, and promotion of individual salaried public officers or employees. Executive Session Authority Oklahoma Statutes, title 25, Section 307(B)(1). The Board may discuss:
 - 1. Employment of and contracts for Short Term Adult Instructors as listed on Attachment B
 - 2. Employment of and contracts for Support Employees as listed on Attachment C
 - 3. Re-Employment of and contracts for Directors, Assistant Directors, Coordinators, Counselors, Specialists and Supervisors for 2024-25 as listed on Attachment D
9. Motion, discussion and vote to convene in Executive Session
10. Return to regular session and Board President's Statement of Executive Session Minutes
11. Motion, discussion and vote to approve or disapprove the employment of and contracts for Short Term Adult Instructors as listed on Attachment B

12. Motion, discussion and vote to approve or disapprove employment of and contracts for Support Employees as listed on Attachment C
13. Motion, discussion and vote to approve or disapprove Re-Employment of and contracts for Directors, Assistant Directors, Coordinators, Counselors, Specialists and Supervisors for 2024-25 as listed on Attachment D
14. New Business – This is limited to matters not known about or which could not have been reasonably foreseen prior to the posting of the meeting agenda
15. Announcements
16. Adjournment

Note: The Board may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Administration Building -- Meridian Technology Center
March 4, 2024, at 11:00 a.m.



Schelina Burnett, Minutes Clerk
Meridian Technology Center Board of Education

Attachment A
March 4, 2024
Surplus List

| Description | | Quantity | Notes |
|---|------------|----------|--------------|
| AdvoBlotter | | 1 | |
| Boiler | | 1 | |
| Chair | | 2 | |
| Desk | | 2 | |
| File Cabinets | | 4 | |
| Labroller Mixer | | 1 | |
| Miscellaneous Office Supplies | | 1 | |
| PH Meter | | 1 | |
| Printer, HP Colorjet | | 1 | |
| Rotary Microtome | | 1 | |
| Table | | 5 | |
| Typewriter | | 1 | |
| Vacuum | | 1 | |
| 13" MacBook | Perry | 1 | Carl Perkins |
| 16 Ton Hydraulic Pipe Bender | Carney | 1 | Carl Perkins |
| Aligner with spacer, targets, and cordless remote | MTC | 1 | Carl Perkins |
| Bernina B530 Sewing Machine | Stillwater | 5 | Carl Perkins |
| Canon EO/s Rebel Camera | Stillwater | 3 | Carl Perkins |
| Canon Telephoto Zoom Lens | Stillwater | 3 | Carl Perkins |
| Canon VIXIA Camcorder | Stillwater | 4 | Carl Perkins |
| Dell Chromebook | Morrison | 11 | Carl Perkins |
| DJI Phantom 4 Pro V2.0 Drone | Perry | 1 | Carl Perkins |
| Hex Hives | Stillwater | 4 | Carl Perkins |
| Impulse Race System | Stillwater | 1 | Carl Perkins |
| Lenovo 14e Chromebook | Perry | 25 | Carl Perkins |
| Lenovo 14e Chromebook | Perry | 23 | Carl Perkins |
| Newline Multi Touch Display | Morrison | 1 | Carl Perkins |
| Scissor Rack | MTC | 1 | Carl Perkins |
| Trail Camera | Stillwater | 2 | Carl Perkins |
| V5 Starter Bundle 5 Kits - Robotics | Stillwater | 2 | Carl Perkins |
| V5 Starter Bundle 5 Kits - Robotics | Stillwater | 15 | Carl Perkins |

| Instructor | Course | Beginning Date | Ending Date | PO# |
|-----------------------------------|--|----------------|-------------|-------|
| Computer Training Services | | | | |
| Bowlan, Aubrie | Digital Marketing for Small Business: Growing Social Media | 03/05/2024 | 03/05/2024 | 70748 |
| Bowlan, Aubrie | Digital Marketing for Small Business: Optimizing Web Content | 03/07/2024 | 03/07/2024 | 70748 |
| Bowlan, Aubrie | Digital Marketing for Small Business: Email Marketing | 03/12/2024 | 03/12/2024 | 70748 |
| Bowlan, Aubrie | Digital Marketing for Small Business: Graphic Design | 03/14/2024 | 03/14/2024 | 70748 |
| Gillman, Kristen | Productivity in Outlook | 04/25/2024 | 04/25/2024 | 70701 |
| Hicks, David | Building Basic Computer Skills in Windows Computers | 02/20/2024 | 02/22/2024 | 70728 |
| Mackey, Jared | Excel Curriculum Development | 02/26/2024 | 02/26/2024 | 70764 |
| Mackey, Jared | Fastcourse Microsoft Excel 2021 & 365 | 03/15/2024 | 03/15/2024 | 70746 |
| Film/Special Projects | | | | |
| Mutteloke, Toni | Color Theory & Foundation Matching for Film & TV | 12/18/2023 | 12/18/2023 | 70616 |
| Dickson, Travis Ty | Various Film Industry | 02/14/2024 | 06/30/2024 | 70720 |
| Other | | | | |
| Marion, John "Steve" | Electric Utility Lineworker – Class A CDL Training | 03/04/2024 | 05/31/2024 | 70768 |
| Short Term | | | | |
| Adney, David | Defensive Driving | 02/20/2024 | 06/30/2024 | 70742 |
| Barton, LeeAnn | Composting Turning Waste into Black Gold | 02/22/2024 | 02/22/2024 | 70744 |
| Blakey, Lilyan | Braiding Techniques | 02/05/2024 | 02/05/2024 | 70699 |
| Boles, Cy | Short Term Instruction | 02/13/2024 | 06/30/2024 | 70712 |
| Calhoun, Katrina | Short Term Instruction – South Campus | 02/08/2024 | 03/31/2024 | 70703 |
| Coon, Melissa | Home Inspection | 02/06/2024 | 03/28/2024 | 70702 |
| Devers, Daniel | School Bus Driver Training | 02/19/2024 | 06/30/2024 | 70727 |
| Devers, Daniel | CompTia Course Instruction | 02/20/2024 | 06/30/2024 | 70745 |
| Gillman, Kristen | Short Term Instruction | 02/13/2024 | 03/31/2024 | 70719 |
| Greer, Whitni | Cookie Decorating Basics | 02/21/2024 | 06/30/2024 | 70743 |
| Little, Les | Security Guard I & II | 02/26/2024 | 03/12/2024 | 70767 |
| Nelson, Rachel | Culinary Instruction | 02/08/2024 | 03/31/2024 | 70713 |
| Ramirez De Inciarte, Carmen C. | Spanish Instruction | 02/19/2024 | 06/30/2024 | 70726 |
| Scott, Justin | Bee Keeping | 02/20/2024 | 02/22/2024 | 70741 |
| Steele, Joe | Welding Instruction & Testing | 02/26/2024 | 06/30/2024 | 70755 |
| Timudo, Olimpia | Culinary Instruction – South Campus | 02/29/2024 | 06/30/2024 | 70769 |

Short Term Medical

| | | | | |
|------------------|---------------------------------|------------|------------|-------|
| Friend, Brian | Short Term Instruction | 02/08/2024 | 06/30/2024 | 70704 |
| Kaiser, Sara | Short Term Instruction | 02/20/2024 | 06/30/2024 | 70740 |
| Luckey, David | Short Term Instruction | 02/09/2024 | 06/30/2024 | 70714 |
| Luckey, David | Airport Medical Responder | 02/20/2024 | 03/05/2024 | 70739 |
| Marshall, Steven | Short Term Instruction | 02/19/2024 | 06/30/2024 | 70738 |
| Short, Debbie | Pearson VUE Test Administration | 02/14/2024 | 06/30/2024 | 70724 |

Support Employees Contracts

| Employee | Position | Beginning Date | Ending Date |
|-------------------|--------------------------------------|----------------|-------------|
| Gould, Melissa | Receptionist, Career Planning Center | 02/26/2024 | 06/30/2024 |
| Kolb, Michael | Substitute Teacher | 02/02/2024 | 06/30/2024 |
| McDaniel, Hunter | Substitute Teacher | 03/01/2024 | 06/30/2024 |
| Thompson, Cynthia | Substitute Teacher | 02/02/2024 | 06/30/2024 |

Re-Employment for School Year 2024-2025**Assistant Directors**

Brad Rickelman Assistant Director, Business and Entrepreneurial Services

Directors

Sandy Colasacco Director of First Impressions
 Sara Collins Director of Instruction
 Alex Evers, Director, Business and Entrepreneurial Services
 Dustin Hicks Director of Instruction
 Rena Hines Director, Adult Training and Development
 DeAnna Little Director of Instruction
 Scott Schaefer Campus Director, South Campus

Coordinators

Cara Adney Project Manager, Film and Special Training Projects
 Jackalyn Beck Marketing and Media Relations Coordinator
 Carol Dvorak Community Liaison
 Julie Griffin Project Manager, Workforce and Economic Development
 Titus Lester Coordinator, Adult Training and Development
 Marcy Luter Project Manager, Workforce and Economic Development
 Nathan Mullins Project Manager, Workforce and Economic Development
 Randall Smith Coordinator, Instructional Technology & Computer Training Services
 Joe Steele Apprenticeship Training Coordinator
 Matt Trumbull Information Systems Manager

Counselors

Megan Grant Career Development Specialist
 Teresa Klingsick Career Development Specialist
 Teresa "Teri" Ray Career Counselor

Specialists

Chance Brentlinger Safety Training Specialist
 Brooke Brown Senior Graphic Designer
 Pat Crane Consultant, Business Services
 Tammy Ford Payroll Clerk
 Adam Foulke Information Systems Technician
 Jennifer Gage Bursar
 Phillip Germain Information Systems Technician
 Joe Gray Data Analyst
 Randus Harman Accounts Payable Clerk
 Ashley Hernandez Torres Financial Aid Officer
 Lucas Hess Graphic Designer
 Taylor Hutton Communications and Marketing Specialist
 Rey Montoya Safety Training Specialist
 Erica Pereira Business and Entrepreneurship Support Specialist
 Ruby Windsor Facilities and Conference Specialist, South Campus

Supervisors

Keith Colasacco Part-Time Evening Supervisor
 Chris Harman Grounds Supervisor
 Tim Ketch Maintenance Supervisor
 Jackie Pfeiffer Custodial Supervisor
 Chris Ryan Culinary Arts Production Manager
 Frank Sanchez Part-Time Evening Supervisor, South Campus
 Troy Withey Transportation Supervisor