



## MERIDIAN TECHNOLOGY CENTER

August 7, 2024

### FINAL AGENDA

TO: Meridian Technology Center Board of Education

FROM: Doug Major, Superintendent/CEO

SUBJECT: Regular Monthly Board Meeting, 12:00 p.m., Thursday, August 8, 2024, Room A101, Meridian Technology Center, 1312 South Sangre Road, Stillwater, Oklahoma.

The Board will meet for a snack lunch in B105 at 11:00 a.m. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening the board of education meeting.

1. Call to order, roll call, and establish a quorum
2. Pledge of Allegiance by Lorrie Janzen
3. Introduction of those present (President will ask the audience to introduce themselves)
4. Reports, Presentations, and Comments from the Audience (as per Policy B-109-A)
  - A. New staff member introductions
5. Superintendent's Reports and Anticipated Discussion by Board and Staff
6. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Minutes of June 25, 2024, regular meeting of the board of education
- B. Encumbrances for FY24  
GF 41822; 42341-42353; 71033; BF 49013; 49061-49062
- C. Encumbrances for FY25  
GF 50139; 50161-50629; 70001-70018; 70020-70025; 70027-70106; 70108-70132;  
70136; 70145-70148; 70155; 70167; 70222; 70233; 70238; 70242; 70246-70323;  
BF 59011
- D. Budget to Actual Comparison as of June 30, 2024
- E. Revenue Report as of June 30, 2024
- F. Treasurer's Report as of June 30, 2024
- G. Treasurer's Report for July 31, 2024
- H. Book Value of Pledged Securities Report

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- I. Activity Fund Report for May 1, 2024 – May 31, 2024, revised; June 22 - 30, 2024; and July 1 2024 – June 30, 2024
  - J. Activity Fund Report as of July 31, 2024
  - K. Declare Surplus Property as listed on Attachment A
  - L. Certificate of Appropriation for Revenue Lease Purchase through June 30, 2025
7. Actions to be considered:
- A. Motion, discussion and vote to approve or disapprove clinical rotation agreement with Xpress Wellness Urgent Care, Guthrie, OK.
  - B. Motion, discussion and vote to approve or disapprove revision to policy S509-A, Fitness/Exercise Facility & Equipment Use.
8. Proposed executive session:
- Pursuant to Oklahoma Statutes, title 25, Section 307(B)(1), to discuss the employment, hiring, appointment, and promotion of individual salaried public officers or employees the Board may discuss the following:
- A. Employment of and contract for Krisi Akehurst, Career Counselor/Special Services Coordinator, beginning August 5, 2024 – June 30, 2025
  - B. Employment of and contract for Malena Curtsinger, Instructor, Evening Cosmetology, beginning July 8, 2024- June 30, 2025
  - C. Employment of and contract for Gina Ellis, Temporary Teacher, Business Technology for 212 days beginning August 6, 2024.
  - D. Employment of and contract for Tina Ogle, Temporary Teacher, BioMedical Sciences for 215 days beginning August 1, 2024.
  - E. Employment of and contracts for Short Term Adult Instructors for as indicated on Attachment B.
  - F. Employment of and contracts for Support Employees for the periods as listed on Attachment C
  - G. Employment of and contracts for Temporary Employees as listed on Attachment D
  - H. Addenda to contracts as listed on Attachment E
9. Return to Open Session and Board President's statement of Executive Session minutes

10. Motion, consideration, and vote to approve or disapprove the following:
  - A. Employment of and contract for Krisi Akehurst, Career Counselor/Special Serviced Coordinator, beginning August 5, 2024 – June 30, 2025
  - B. Employment of and contract for Malena Curtsinger, Instructor, Evening Cosmetology, beginning July 8, 2024- June 30, 2025
  - C. Employment of and contract for Gina Ellis, Temporary Teacher, Business Technology for 212 days beginning August 6, 2024.
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  - E. Employment of and contracts for Short Term Adult Instructors for as indicated on Attachment B.
  - F. Employment of and contracts for Support Employees for the periods as listed on Attachment C
  - G. Employment of and contracts for Temporary Employees as listed on Attachment D
  - H. Addenda to contracts as listed on Attachment E
11. New Business – This business, in accordance with Title 25 Oklahoma Statutes, Section 311 (A)(9), is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting this agenda
12. Announcements
13. Motion to adjourn the meeting

Note: "The Board may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter."

POSTED: Administration Building -- Meridian Technology Center  
August 7, 2024, 11:00 a.m.



Schelina Burnett, Minutes Clerk  
Meridian Technology Center Board of Education

**Attachment A**  
**August 7, 2024**  
**Surplus List**

<b>Description</b>	<b>Quantity</b>
Air Compressor	1
Artwork	1
Audio Dash Trainer	1
Barrel Fan	2
Belt Sander	1
Bolt Cutters	2
Brad Nailer	2
Cambro Cabinet	1
Candle Holders	29
Chair	1
Chromebooks	18
Circular Saw	6
Condiment Holders	3
Containers	12
Cups	Multiple Boxes
Dado Set	1
Drill	3
Drill & Impact	1
Driver & Impact, Dewalt	1
Electrical Trainer	1
Finish Nailer	4
Floor Jacks	2
Frame Hammers	8
Growler	1
iMac	42
Impact, Dewalt	1
Jigsaw, Milwaukee	1
Kerosene Heater	1
Laptops	60
Laser Level	2
Levels	6
Microsoft Surface Pro	3
Misc. Books	1
Miter Saw, Dewalt	3
Monitors	19
Pitchers	26
Plate Holders and Covers	1
Plate Warmers	19
Plates	Multiple Boxes
Power Nailer	1
Roaster	1
Safety Containers	2
Salt and Pepper Shakers	174

**Attachment A**  
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Sander	5
Scantool	1
School Bus, 2009 Bluebird	1
School Bus, 2010 Bluebird	1
Screwgun	2
Sugar Containers	48
Table Covers	35
Table Risers	15
Tool Belt	1
Tool Chest	3
Trash Cans	7
Wacom Tablets	29
Wall Box, Snapon	8

**Attachment B**

August 7, 2024

Instructor	Course	Beginning Date	Ending Date	PO#
<b>Apprenticeships</b>				
Bullington, James "Jim"	Apprenticeship – Plumbing Classroom Hours/Developing Program	08/01/2024	05/22/2025	70319
Short, Jordan	Apprenticeship Instructor	07/22/2024	05/22/2025	70292
<b>Computer Training Services</b>				
Gillman, Kristen	Various Computer Training Classes	07/01/2024	06/30/2025	70251
Hicks, David	Various Computer Training Classes	07/01/2024	06/30/2025	70246
<b>Film/Special Projects</b>				
Richardson, Benjamin	Instructional Services and/or Curriculum Development – South Campus	08/01/2024	06/30/2025	70316
Yap, Kevin	Instructional Services and/or Curriculum Development – South Campus	07/15/2024	06/30/2025	70290
<b>Management Services</b>				
Eastham, Kyle	Instructional Services – Creativity Tools	08/06/2024	11/07/2024	70322
Haar, Amie	Various management Services Trainings	07/01/2024	06/30/2025	70260
Irwin, Anna	Various Management Services Class Offerings	07/01/2024	06/30/2025	70250
<b>Short Term</b>				
Bellamy, Allen	Welding Instruction & Testing	08/20/2024	12/19/2024	70323
Cain, Ashley	Adult Training & Development – South Campus	08/01/2024	06/30/2025	70307
Cain, Kaylee	Adult Training & Development – South Campus	08/01/2024	06/30/2025	70306
Collins, Celia	Adult Training & Development – South Campus	08/01/2024	06/30/2025	70309
Hedge, Shelby	Adult Training & Development – South Campus	08/01/2024	06/30/2025	70311
Lyons, Krista	Culinary Instruction	07/30/2024	09/30/2024	70289
Marshall, Marjorie	Floral Design	07/08/2024	12/30/2024	70271
Mosman, Dana	Adult Training & Development – South Campus	08/01/2024	06/30/2025	70308
Nelson, Rachel	Culinary Instruction	07/01/2024	09/30/2024	70253
Polhemus, Shelby	Adult Training & Development – South Campus	08/01/2024	06/30/2025	70310
Shearer, Mark	Photography Instruction	07/02/2024	09/30/2024	70266
Steele, Joe	Welding Instruction & Testing	07/23/2024	09/30/2024	70305

**Short Term Medical**

Bateson, Jeana	Short-Term Medical Curriculum Development	07/02/2024	08/15/2024	70267
Gillman, Kristen	Short Term Instruction	07/01/2024	09/30/2024	70254
Herring, Carol	Pearson VUE Test Administration	07/03/2024	12/18/2024	70268
Hoffman, Glenna Doris Rose	Flex Learning Lab/Clinical	07/01/2024	12/17/2024	70257
Huffman, Isaac	Short Term Medical Online Instructional Facilitation	07/01/2024	07/15/2024	70256
Huffman, Isaac	Short Term Medical Online Instructional Facilitation	07/16/2024	08/15/2024	70293
Jenkins, Jimmy	Social Security 101 and Medicare 101	07/17/2024	12/18/2024	70295
Jenkins, Jimmy	Social Security 101 and Medicare 101 – South Campus	07/17/2024	12/18/2024	70296
Johnson, Jamie	Short Term Instruction	07/10/2024	12/18/2024	70273
Jones, Doug	Basic Life Support Provider Recertification	07/25/2024	07/25/2024	70314
Kaiser, Sara	Short Term Instruction – South	07/09/2024	12/18/2024	70272
Kaiser, Sara	Short Term Instruction	07/23/2024	12/20/2024	70312
Lane, Andrea	Proctor Health Certification Project Exams	07/01/2024	12/16/2024	70258
Lindsay, William	Basic Life Support Provider Instruction – South Campus	06/20/2024	06/20/2024	71033
Lindsay, William	ACLS and PALS Instruction	07/24/2024	12/20/2024	70298
Luckey, David	Short Term Instruction	08/01/2024	12/18/2024	70321
Marshall, Steven	Short Term Instruction	07/16/2024	12/20/2024	70294
McGuire, Donna	Flex Learning Lab	07/01/2024	12/16/2024	70259
Moore, Terry Don	Short Term Instruction – South Campus	07/18/2024	12/18/2024	70297
Moore, Terry Don	Short Term Instruction	07/31/2024	12/18/2024	70320
Novotny, Tara	Flex Learning Lab/Clinical Instruction	07/02/2024	12/17/2024	70264
Phillips, Joanna	Nurse Aide Clinical Evaluation	07/01/2024	12/16/2024	70261
Savory, Karstyn	Proctor Health Certification Project Exams	07/02/2024	12/18/2024	70265

**Technical Services**

Snowden, Travis	HVAC Brazing	07/09/2024	07/11/2024	70252
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**Beginning and Ending dates are subject to change due to extenuating circumstances.**

**Support Employees Contracts**

<b>Employee</b>	<b>Position</b>	<b>Beginning Date</b>	<b>Ending Date</b>
Sitton, Heather	Administrative Professional – Workforce and Economic Development	08/05/2024	06/30/2025



## Temporary Employees Contracts

Employee	Position	Beginning Date	Ending Date
Buck, Bobby	Bus Driver Training	08/12/2024	08/12/2024
Craig, Jeff	Bus Driver Training	08/12/2024	08/12/2024
Dunaway, Richard	Bus Driver Training	08/12/2024	08/12/2024
Fuller, Linda	Career Planning Center	07/16/2024	06/30/2025
Lowery, Bill	Bus Driver Training	08/12/2024	08/12/2024
Mantooth, James	Curriculum Development	07/01/2024	07/31/2024
Munoz, Miguel	Bus Driver Training	08/12/2024	08/12/2024
Somers, Sandy	Bus Driver Training	08/12/2024	08/12/2024
Starks, Marquita	Workforce & Economic Development	08/06/2024	06/30/2025

**Addendum to Contracts**

<b>Employee</b>	<b>Position</b>	<b>Beginning Date</b>	<b>Ending Date</b>
Baer, Chris	Title Change - Administrative Professional, Workforce & Economic Development	08/05/2024	06/30/2025