



MERIDIAN TECHNOLOGY CENTER

December 2, 2024

FINAL AGENDA

TO: Meridian Technology Center Board of Education

FROM: Doug Major, Superintendent/CEO

SUBJECT: Regular Monthly Board Meeting, 12:00 p.m., Tuesday, December 3, 2024
Room A101, Meridian Technology Center, 1312 South Sangre Road, Stillwater, Oklahoma.

The Board will meet for a snack lunch in Room B103 at 11:00 a.m. No school board action will be discussed or taken; therefore, no agenda items are listed in connection with this period prior to convening of the board of education meeting.

1. Call to order, roll call, and establish a quorum
2. Pledge of Allegiance by Lorrie Janzen
3. Introduction of those present (President will ask the audience to introduce themselves)
4. Reports, Presentations, and Comments from the Audience (as per Policy B-109-A)
 - A. Rena Hines, Director, Adult Training and Development to present Meridian's Cardiac Emergency Response plan in relation to SB 1921
5. Superintendent's Reports and Anticipated Discussion by Board and Staff
6. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

- A. Minutes of the November 5, 2024 regular meeting of the Board of Education
- B. Encumbrances for FY24:
GF: 51101 -51102; 51269; 51305-51435; 70566-70622
- C. Budget to Actual Comparison
- D. Treasurer's Report
- E. Book Value of Pledged Securities Report
- F. Revenue Report
- G. Activity Fund Report as of November 26, 2024
- H. Declare property as Surplus as indicated on Attachment A

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- I. Acknowledge 2024-2025 District Accreditation by Oklahoma Department of Education
7. Action to be considered:
 - A. Motion, discussion and vote to approve or disapprove a consulting agreement with Huron Studer Education beginning January 1, 2025 – December 31, 2027, with the option at the end of each fiscal year to continue or discontinue.
 - B. Motion, discussion and vote to approve a bid for the FY25 Roadway Improvement Project.
8. Proposed executive session to discuss the employment, hiring, appointment, and promotion of individual salaried public officers or employees. Executive Session Authority: Oklahoma Statutes, title 25, Section 307(B)(1). The Board may discuss the following:
 - A. The Board's annual employment evaluation of the Superintendent/CEO, Dr. Douglas R. Major, and contract of employment beginning with school year 2025-26; and/or an addendum to Dr. Major's current contract. No vote will occur following the executive session related to the Superintendent's evaluation but a vote may occur regarding the Superintendent's employment contract.
 - B. Employment of and contracts for Short Term Adult Instructors for 2024-25 as listed on Attachment B
 - C. Employment of and contracts for Support Employees as listed on Attachment C
 - D. Employment of and contracts for Temporary Employees as listed on Attachment D
 - E. Addendum to Contracts as listed on Attachment E
9. Return to regular session and Board President's Statement of Executive Session Minutes
10. Motion, discussion and vote to approve or disapprove a contract of employment, beginning with school year 2025-26 with the Superintendent/CEO and/or an addendum to Dr. Major's current contract
11. Motion, discussion and vote to approve or disapprove the employment of and contracts for Short Term Adult Instructors for 2024-25 as listed on Attachment B
12. Motion, discussion and vote to approve or disapprove the employment of and contracts for Support Employees as listed on Attachment C
13. Motion, discussion and vote to approve or disapprove the employment of and contracts for Temporary Employees as listed on Attachment D
14. Motion, discussion and vote to approve or disapprove addendum to contracts as listed on Attachment E.
15. New Business – this is limited to matters not known about or which could not have been reasonably foreseen prior to the posting of the meeting agenda
16. Announcements
17. Adjournment

Note: The Board may discuss, make motions, and vote upon all matters appearing on this agenda. Such votes may be to adopt, reject, table, reaffirm, rescind, or take no action on any agenda matter.

POSTED: Administration Building -- Meridian Technology Center and website,
<https://www.meridiantech.edu/about-meridian/board-of-education/> December 2,
2024, at 11:00 a.m.

A handwritten signature in black ink that reads "Schelina Burnett". The signature is written in a cursive style with a large initial "S".

Schelina Burnett, Minutes Clerk
Meridian Technology Center Board of Education

Attachment A
December 2, 2024
Surplus List

Description	Quantity
Chair	28
Computer	2
Laptop	7
Metal Letters	1
Monitor	2
Power Cords	1 Box
Printer	4
Security Lights	6
Tables	20
UPS, Tripp Lite	2
Xray System	1

Attachment B

December 2, 2024

Instructor	Course	Beginning Date	Ending Date	PO#
Apprenticeships				
Bullington, James "Jim"	Plumbing Classroom Hours – Developing Program	11/19/2024	05/22/2025	70603
Film/Special Projects				
Benson, Jordan	Instructional Services and/or Curriculum Development – Main Campus	11/25/2024	06/30/2025	70597
Adams, Jason	Instructional Services and/or Curriculum Development – South Campus	11/30/2024	06/30/2025	70598
Safety				
Colasacco, Keith	CPR	12/19/2024	12/19/2024	70589
Hanson, Joey	Various Safety Classes	11/11/2024	11/30/2024	70585
Short Term				
Barton, LeeAnn	Basic Orchard Planting	11/20/2024	11/20/2024	70604
Brandenburg, Drue	Culinary Instruction – Perry	11/05/2024	12/19/2024	70573
Erwin, Laura	Creating a Budget	11/20/2024	11/20/2024	70606
Greer, Whitney	Cookie Decorating Basics	11/07/2024	03/31/2025	70590
Johnson, Jimmy	Short Term Instruction – South Campus	01/01/2025	06/30/2025	70588
Priddy, Shane	Short Term Instruction – South Campus	11/07/2024	11/30/2024	70571
Scott, Justin	BeeKeeping for Beginners – South Campus	11/05/2024	11/07/2024	70572
Steele, Joe	Welding Instruction & Testing	11/12/2024	12/19/2024	70584
Short Term Medical				
Marshall, Steven	Short Term Instruction	11/20/2024	12/20/2024	70607

Beginning and Ending dates are subject to change due to extenuating circumstances.

Support Employees Contracts

Employee	Position	Beginning Date	Ending Date
Forman, Nathan	Substitute Teacher	11/04/2024	06/30/2025

Temporary Employees Contracts

Employee	Position	Beginning Date	Ending Date
Short, Debbie	Part Time Adult Education & Family Literacy	12/02/2024	06/30/2025

Attachment E

December 2, 2024

Employee	Position	Beginning Date
Brown, Brooke	Stipend – Values U	December 1, 2024
Chavez, Kayrene	Stipend – Values U	December 1, 2024
Evers, Alexander “Alex”	Stipend – Values U	December 1, 2024
Ford, Tammy	Stipend – Values U	December 1, 2024
Gage, Jennifer	Stipend – Values U	December 1, 2024
Hess, Lucas	Stipend – Values U	December 1, 2024
Kaminskas, Kirt	Stipend – Values U	December 1, 2024
Lowery, Bill	Stipend – Values U	December 1, 2024
Munoz, Miguel	Stipend – Values U	December 1, 2024
Thomas, Mark	Stipend – Values U	December 1, 2024